

# WJMS ACCOUNTABILITY MINUTES

November 2021

---

Date | 11/8/2021 | Meeting called to order by John Seevers

---

## In Attendance

---

michael brooks	Kim Halingstad	John Seevers
Kate Broyles	Kristin Oppenheimer	
Melissa Gutierrez	Tricia Samuelson	

---

## Approval of Minutes

---

The October 2021 minutes were published to the school website on November 1st.

---

## Principal's Report

---

Kim Halingstad gave the principal's report.

### Upcoming Events and Updates

This week includes a sixth grade choir concert tonight, a [Veterans Day](#) assembly on Thursday with 8<sup>th</sup> grade in the gym and 6<sup>th</sup> and 7<sup>th</sup> grade streaming the event in their classrooms, the end of first trimester on Friday, and the [PTA Fall Fest](#) after school on Friday. Admission to the Fall Fest is free; purchasing items from the food truck costs extra.

After Thanksgiving Break, we will have first trimester Honor Roll assemblies (dates will be announced) and winter MAP testing. (MAP testing is done three times a year in Jeffco; the results give immediate feedback on students' growth for teachers and families. CMAS testing occurs once per school year to students statewide.)

A new Significant Support Needs (special education) teacher has been hired and starts in December.

Jeffco school board member Susan Harmon visited our school today. She was able to walk around the school and ask questions. School board members visit the schools in the areas they serve about once a year.

### Unified Improvement Plan (UIP)

Our 2021-2022 [Unified Improvement Plan](#) (UIP) was submitted prior to the October 2021 meeting. The summary of it follows:

Major Improvement Strategy #1: Responsive Instruction Through a Systemic Teaching/Learning Cycle. If all teachers receive professional learning and implement professional learning communities (PLC) within their content departments, then students will receive the necessary instructional support to have their affective and academic needs met. If teachers implement a professional learning structure focused on the teaching/learning cycle (Jeffco Deeper Learning Model) in conjunction with PLC best practices, then they will: deeply plan and implement curriculum, develop common assessments, use the data to determine student needs, adjust instruction, and reflect on their own instructional practices. If responsive instruction is provided to all students, then student engagement and academic performance will increase.

Action Plan: Learning Labs, PLC Guiding Coalition Team, Content PLC Systems, Common Assessments

Major Improvement Strategy #2: Jeffco Schools UIP MTSS Major Improvement Strategy. The district will model systemic use of the MTSS framework for each school to identify, implement, and monitor success of continuous improvement practices to ensure all students achieve sufficient academic growth in the 2021-2022 school year.

[Multi-Tiered System of Supports](#) (MTSS) is a research-based approach to continuous improvement that includes the following effective components: Team-driven shared leadership, data-based problem solving and

# WJMS ACCOUNTABILITY MINUTES

November 2021

decision making, family/school/community partnering, layered continuum of supports, evidence-based practices.

Action Plan: MTSS Leadership Teams, Professional Learning Plan, Interim Measures, MTSS Self-Assessment, SSIS-SEL Assessment, Grade level MTSS meetings

## WJMS Students:

We are seeing the long-term impact of the pandemic and online learning on our students. Common issues are stamina and perseverance through schoolwork, empathy toward others, focus, respectful interactions with others, struggles to resolve social issues, self-confidence, and discipline concerns. As a staff, we came up with a list of desired behaviors that we would like to work on with students. (Empathy, Perseverance/Stamina, Ownership of Learning, Positive Interactions with Peers and Adults, Participation in Learning, Teamwork).

The 6th grade team has been working on building these skills as a grade level. Each teacher takes a character strength like "Perseverance" or "Responsibility" and specifically works on strategies for students to embed these into their day. They share examples and highlight when students show one of these traits. We hope to expand this to 7th and 8th grade. We also plan to dedicate time to renorming and re-setting expectations for students for Trimester 2.

---

## Old Business

---

### Unified Improvement Plan (UIP) Support

It was raised at the October meeting that the committee would like to support administration in their preparation for the 2022-2023 UIP by focusing on providing material for administration to use for next year's plan. We are specifically looking for volunteers interested in working with data analysis and statistics to help spot patterns in our test data, and in budget/finance, which John Seevers has already expressed interest in.

### Membership

We are still welcoming additional committee members, particularly anyone interested in supporting the data and budget pieces for the school UIP. Our remaining meetings for the school year are January 10, February 14, March 14, and April 11, 2022.

It was asked if members should opt in to receiving upcoming meeting notifications via email. The committee will work on ensuring future emails go to all interested parties; however, it is okay to forward emails about meetings (with the Zoom link) to potential attendees.

Meeting adjourned at 2:59 pm.

---

## Next Meeting

---

Date: 1/10/2022

Time: 2:45 pm

Location: WJMS / Zoom