

WJMS ACCOUNTABILITY MINUTES

April 2021

Date | 4/12/2021 | *Meeting called to order by* Kate Broyles and John SeEVERS

In Attendance

michael brooks	Sharon Burger	Kim Halingstad	Alison Thayer
Kate Broyles	Melissa Gutierrez	John SeEVERS	

Approval of Minutes

The February 2021 minutes were published to the school website the evening of February 8.

Principal's Report

Kim Halingstad gave the principal's report.

CMAS Testing

Math CMAS testing is underway this week and next week. While we have a higher number of students that have opted out of testing than in the past, this year is being considered by the state as a "hold harmless" year so the percentage of students not testing will not count negatively against School Performance Frameworks (performance ratings published by the Colorado Department of Education). We have some 100% remote students that are coming on campus to test, and some in-person students that will not be testing. Some classes are on different lunch schedules on Math CMAS testing days (April 12-15, 19, and 20) and there will be a modified schedule for all grades during 7th grade English/Language Arts and 8th grade Science CMAS testing days (April 26-28).

8th Grade Continuation

Information about Continuation activities was provided to eighth grade families via SchoolMessenger last week. The school is coordinating a class photo created from individual green-screen photo and a slideshow video that will be published for families to view. PTA will be providing a gift bag for each student with a custom t-shirt, gift cards, and other treats. The Continuation ceremony will take place on the morning of Thursday, May 27, and be just for the eighth grade class and staff; it will be filmed for families and friends.

2021-2022 Budget

The 2021-2022 budget was submitted with a projected enrollment around 510 students. The smaller number is due in part to a smaller incoming 6th grade class. While it appeared earlier this year that as many as 4 full-time equivalent (FTE) staff positions would have to be cut, at this point one teacher is being displaced by the lower enrollment. We anticipate offering a similar range of electives next year as to what was offered this year.

A budget summary worksheet, appended at the end of the minutes, was reviewed by attendees. Decreases were noted in the number of full-time teacher positions, paraprofessional positions, the clinic aide's salary (the person filling the position changed during the 2020-2021 school year), and allocated amounts for staff development, textbooks, copier usage, and library media. The allocated amount for at-risk students was increased; that amount includes a cushion for paying for Outdoor Lab for students whose families cannot or do not pay that fee.

It was asked what would happen if the enrollment number significantly increased. Schools can submit adjustments to the budget in August. It was noted that any positions that need to be hired after July 15 are a temporary position for the upcoming year, so anyone hired at that point would have to interview for a permanent position in the spring.

WJMS ACCOUNTABILITY MINUTES

April 2021

2021-2022 School Year

It is expected that we will continue a block schedule next year, with Blue/Silver/Blue/Silver blocks for Monday through Thursday, then all six periods (no homeroom) on Friday. The block schedule will allow teachers to do more small-group pullout work with students to help address expected gaps in student learning and provide additional support during class time.

Schools districtwide are looking at summer programming that will be funded through CARES Act Elementary and Secondary School Emergency Relief (ESSER) funds. We have two teachers that will be running online math classes for incoming 6th graders and some of next year's 7th graders. We are looking at offering an entire week of transition programming for incoming 6th graders that would be in addition to our WEB Day. The transition week will be teacher-led, but WEB leaders may volunteer to help. 7th grade students received information during Homeroom today about applying to be a WEB Leader for the upcoming year; there is a banner on the front page of the school website and information was shared with families in the April 7 Weekly Wednesday Update and the April 9 PDF.

Old Business

We are looking for a volunteer to co-chair with John Seevers in the 2021-2022 school year. Anyone interested in co-chairing the committee next year may e-mail Kate or John.

Open Forum

It was asked if students normally only have 15 minutes to eat lunch or if that was a current public health guideline. It is normal in our school's schedule that students' 30-minute lunch times are half lunch and half recess. For most classes, teachers are flexible about when students may have a snack during class. Other classes may have designated times when students may eat.

It was asked about how many students are currently in full-time remote learning. Between 15 and 20% of our students are in full-time remote learning, which is a lower percentage than most Jeffco middle schools. The actual number was about 83 at least check.

It was asked if all staff are now fully vaccinated for COVID-19. To the best of our knowledge, all staff members that have chosen to be vaccinated are fully vaccinated. A few staff members have not for various reasons.

It was asked if we have a wait list for choice enrollment. We have a short wait list, as schools have been asked to hold off on accepting out-of-district choice enrollment. The wait list is not large enough to budget in another FTE.

Meeting adjourned at 3:05 pm.

Next Meeting

Date: 5/10/2021

Time: 2:45 pm

Location: WJMS / Zoom

WJMS ACCOUNTABILITY MINUTES

April 2021

Appendix: 2021-2022 School Budget

Final SBB Budget 2021/2022	3,463,040		
Projected CTE Reimbursement	6,834		
Total Distributed Dollars	3,469,874		
FTE			Notes
Principal	114,200	1	
Assistant Principal	95,500	1	
Dean	71,800	1	
Teacher	1,584,000	26	Down from 26
Counselor	206,400	3	2 counselors, SELS
Teacher Librarian	74,700	1	
Instructional Coach	73,300	1	
School Secretary	39,200	1	
School Office Manager	55,500	1	
Employee Benefits	723,034		All programs
Total FTE	3,037,634	34	Salary & Benefits
Dollars No FTE			Notes
Paraprofessional	35,000	1	Down from \$78,280
Clinic Aide	20,000	1	Down from \$23,842
Additional Pay	1,000		
Mileage & Travel	500		
Employee Training	2,000		
Contracted Services Contract Maintenance	3,000 2,000		Per Pupil Tech Allocation
Telephone	300		
Postage	300		
Contingency	258,906		\$ set aside to cover reduction of student #s
Office materials	2,000		

WJMS ACCOUNTABILITY MINUTES

April 2021

Office Equipment	1,400	
Staff Development	1,000	Down from \$5,000
Instructional Materials	4,500	Divided between departments
General Instruction	35,000	
Instructional Equipment	25,834	
Textbooks	1,000	Down from 5,000
Copier Usage	10,000	Down from \$15,000
Library Media	3,000	Down from \$5,000
At Risk Students	25,000	Up from \$20,000
Total Dollars	432,240	