

Meet Best Practices for Families

What is Meet?

Meet is a conferencing tool available to Jeffco that supports communication during remote learning. Students cannot currently generate new Meets; however, they are able to join meetings hosted by their teacher to allow for 1-on-1, small group, or whole class sessions. Students may join their [Jeffco Meet Website](#)

Safety Tips

Students will join their Meet either through entering a code at meet.google.com or through their Google Classroom (if applicable). To ensure security, these meeting rooms links or code should not be shared with others in a private or public manner. When the Meet ends, participants should leave the room. They will not be able to rejoin the Meet. Jeffco logins for Meet are limited to current staff and students. User are prohibited from sharing login credentials.

Video Conferencing Expectations for Students

- Come to the Meet with a charged device
- Please enter the Meet a few minutes before your meeting is set to begin.
- Please leave your camera on while you are in the Meet.
- Mute your microphone in Meet if you are not speaking. Be sure the microphone on your actual device is not muted (it will override your Meet mic setting).
- Raise your hand (using the Meet extension or physically) if you would like a turn to speak. Be sure to take turns talking and allowing others to talk!
- If you need to walk away or leave the meeting, let your teacher know.
- Ask permission before you share your screen with others.
- Do not share your login information with others.

Video Conferencing Expectations for Guardians

- With help from the teacher, students should be able to attend the learning session on their own without adult support. They should be able to do the following tasks independently:
 - Enter their Meet session through a link in Google Classroom or through meet.google.com and entering a code
 - Mute and unmute microphone
 - Raise their hand
 - Share their screen
- Do not record or photograph your child while they are in their Meet session.
- Ensure your child has a quiet space in which to attend their class Meets.